



**PRE-VISIT EVALUATION REPORT
UG Pharmacy**

INSTITUTE NAME:

PROGRAM NAME:

VISIT DATES:

EVALUATOR NAME:

Criterion 1. Vision, Mission and Program Educational Objectives						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Vision and Mission Statements					
2.	Consistency between institute and department Vision and Mission statements					
3.	Correlation parameters of PEO- Mission matrix are consistent and justified					
<p>Summary of Observations:</p> <p>a. Any shortcomings, observed in data provided in SAR?</p> <p>b. Weakness(es) observed in SAR which need to be examined during the visit:</p> <p>c. Strengths which need re-confirmation during the visit:</p> <p>d. Specific validation of the points to be done during the visit:</p> <p>e. Is the data provided here-in is consistent with the information on the website of the Institute (if available on website)?</p>						

Criterion 2. Program Curriculum and Teaching-Learning Processes						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Attainment of POs					
2.	Is identified Content beyond Syllabus appropriate and adequate?					
3.	Process is in place to ensure quality of internal semester question papers, assignments and their evaluation as per outcomes/learning levels perspective					
4.	Adequate process in place to Identify projects, allocation methodology, their monitoring and evaluation.					
5.	Projects are relevant and contribute towards attainment of POs					
6.	Initiatives, implementation details and Impact analysis of industry/ hospital institute interaction and actions taken thereof					
7.	Initiatives, implementation details and Impact analysis on industrial training					
<p>Summary of Observations:</p> <p>a. Any shortcomings, observed in data provided in SAR?</p> <p>b. Weakness(es) observed in SAR which need to be examined during the visit:</p> <p>c. Strengths which need re-confirmation during the visit:</p> <p>d. Specific validation of the points to be done during the visit:</p> <p>e. Is the data provided here-in is consistent with the information on the website of the Institute (if available on website)?</p>						

Criterion 3. Course Outcomes (COs) and Program Outcomes (POs)						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Mapping of course with program outcomes					
2.	Assessment processes for evaluation of course outcomes					
3.	Demonstration of attainment of POs					
<p>Summary of Observations:</p> <p>a. Any shortcomings, observed in data provided in SAR?</p> <p>b. Weakness(es) observed in SAR which need to be examined during the visit:</p> <p>c. Strengths which need re-confirmation during the visit:</p> <p>d. Specific validation of the points to be done during the visit:</p> <p>e. Is the data provided here-in is consistent with the information on the website of the Institute (if available on website)?</p>						

Criterion 4. Students' Performance						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Whether the percentage of students enrolled during the period of assessment on average basis is $\geq 50\%$					
2.	Professional activities stated in achieving POs					
<p>Summary of Observations:</p> <ul style="list-style-type: none"> a. Any shortcomings, observed in data provided in SAR? b. Weakness(es) observed in SAR which need to be examined during the visit: c. Strengths which need re-confirmation during the visit: d. Specific validation of the points to be done during the visit: e. Is the data provided here-in is consistent with the information on the website of the Institute (if available on website)? 						

Criterion 5. Faculty Information and Contributions						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Student faculty ratio is better than or equal to 1:20					
2.	Innovative methods adopted by faculty in teaching and learning					
3.	a. Academic Research b. Sponsored Research c. Development Activities d. Consultancy from Industry					
4.	Well defined performance appraisal and development system is implemented for faculty					
5.	Provision of visiting/adjunct/emeritus faculty. Their participation and contribution details.					
<p>Summary of Observations:</p> <ul style="list-style-type: none"> a. Any shortcomings, observed in data provided in SAR? b. Weakness(es) observed in SAR which need to be examined during the visit: c. Strengths which need re-confirmation during the visit: d. Specific validation of the points to be done during the visit: e. Is the data provided here-in is consistent with the information on the website of the Institute (if available on website)? 						

Criterion 6. Facilities						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Availability of adequate, well-equipped classrooms to meet the curriculum requirements					
2.	Conducive sitting place for faculty					
3.	Laboratories including preparation room (wherever applicable), instrument/machine room and computer labs along with equipment and relevant facilities					
4.	Type & quality of collection in the Drug museum					
5.	a. Types, varieties and number of plants, available in the garden b. Overall look and maintenance of the medicinal plant garden					
6.	a. Availability of adequate and qualified technical supporting staff for program specific laboratories b. Incentives, skill upgrade, and professional advancement					
Summary of Observations:						
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c. Strengths which need re-confirmation during the visit:						
d. Specific validation of the points to be done during the visit:						
e. Is the data provided here-in is consistent with the information on the website of the Institute (if available on website)?						

Criterion 7. Continuous Improvement						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Improvement in: a. Success index of students b. API of final year students c. Quality of student admitted in the program d. Placement ,Higher Studies and Entrepreneurship					
2.	a. Areas of weaknesses are identified b. Measures to improve POs attainment levels are implemented					
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Criterion 8. Student Support Systems						
S. No.	Criteria	Availability (Please tick)	Appropriateness/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Effective student mentoring system is developed					
2.	A well defined feedback mechanism is implemented and corrective measures are being taken					
3.	Facilities for self-learning are available and are effectively utilized					
4.	Availability, implementation and effectiveness of : <ul style="list-style-type: none"> • Career guidance, training and placement • Entrepreneurship cell 					
5.	Sports and cultural facilities are available					
<p>Summary of Observations:</p> <p>a. Any shortcomings, observed in data provided in SAR?</p> <p>b. Weakness(es) observed in SAR which need to be examined during the visit:</p> <p>c. Strengths which need re-confirmation during the visit:</p> <p>d. Specific validation of the points to be done during the visit:</p> <p>e. Is the data provided here-in is consistent with the information on the website of the Institute (if available on website)?</p>						

Criterion 9. Governance, Institutional support and Financial Resources						
S. No.	Criteria	Availability (Please tick)	Appropriatenes s/Observations	Adequacy of Documentary Evidences provided with SAR (Conclusive/Non Conclusive)	Documentary evidences to be verified	Mention points of interaction with the stakeholders (if any)
1.	Vision and mission statements are demonstrated appropriately					
2.	Governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment and promotional policies are well demonstrated ensuring awareness of stakeholders					
3.	Grievance redressal mechanism is in place					
4.	Financial powers are delegated to the Principal, Heads of Departments and relevant In-charges					
5.	Budget allocation is adequate to run the program					
6.	Budget utilization records are maintained					
7.	Audit statements are available at the institution's website					
8.	Library and internet facilities are available as per the AICTE norms					
<p>Summary of Observations:</p> <p>a. Any shortcomings, observed in data provided in SAR?</p> <p>b. Weakness(es) observed in SAR which need to be examined during the visit:</p> <p>c. Strengths which need re-confirmation during the visit:</p> <p>d. Specific validation of the points to be done during the visit:</p> <p>e. Is the data provided here-in is consistent with the information on the website of the Institute (if available on website)?</p>						

