

**PART A**

**Evaluator's Visit Report**

**Undergraduate Engineering Program**

**Tier-II**

**Name of the Institution**

---

**Name of the Program**

---

**Visit Dates**

---

**NATIONAL BOARD OF ACCREDITATION**

NBCC Place, East Tower, 4th Floor, Bhisham Pitamah Marg,  
Pragati Vihar, New Delhi 110003

Tel: +91 112430620-22; 01124360654; [www.nbaind.org](http://www.nbaind.org)

## Program Evaluator Summary

### **Overview**

The Expert team of National Board of Accreditation (NBA) conducted a three day accreditation visit from \_\_\_\_\_ to \_\_\_\_\_  to evaluate UG Engineering program .

Pre visit meeting of the expert team was held on at \_\_\_\_\_ to exchange the respective findings with the evaluation team members, based on review of Self-Assessment Report (SAR) and the pre-visit evaluation reports.

During the visit, the visiting team met with Head of the Institution/Dean \_\_\_\_\_. The briefing on the institution was given by \_\_\_\_\_ and on the program was given by the  The respective program evaluators also visited the various facilities of the program. Apart from comprehensive review of documental evidences pertaining to various accreditation criteria, the visiting team also held meeting and discussions with the following stakeholders (kindly tick).

|               |                          |          |                          |
|---------------|--------------------------|----------|--------------------------|
| Faculty       | <input type="checkbox"/> | Alumni   | <input type="checkbox"/> |
| Employers     | <input type="checkbox"/> | Parents  | <input type="checkbox"/> |
| Staff members | <input type="checkbox"/> | Students | <input type="checkbox"/> |

The Program Evaluation Team found that (general findings about the program to be mentioned)

---

---

---

---

---

## Program Details

| Name of the Program:   |   |   |  |              |              |
|--|---|---|--|--------------|--------------|
| Year of Commencement   |   |   |  |              |              |
| <b>Student</b>   | Year  | Sanctioned Intake   | Actual Admitted ( <i>without Lateral Entry</i> ) |              |              |
|  | CAY (20__ - 20__)   |   |  |              |              |
|  | CAY m1 (20__ - 20__)  |   |  |              |              |
|  | CAY m2 (20__ - 20__)  |   |  |              |              |
|  | Total Students in the Programme 1 <sup>st</sup> to Final Year |   |  |              |              |
|  | Average of CAY, CAYm1 and CAYm2                               |   |  |              |              |
| <b>Faculty</b><br>(Attach a Copy of faculty list compared with Time Table) | <b>Regular</b>  |   | <b>CAY</b>                                       | <b>CAYm1</b> | <b>CAYm2</b> |
|  |   | Professor   |  |              |              |
|  |   | Associate professor   |  |              |              |
|  |   | Assistant professor   |  |              |              |
|  | <b>Contractual</b>  | Professor   |  |              |              |
|  |   | Associate professor   |  |              |              |
|  |   | Assistant professor   |  |              |              |
|  |   | No. of PhD. available in the dept.  |  |              |              |
|  |   | Student - Faculty ratio (average of CAY, CAYm1 and CAYm2 ( <i>Refer criteria-5.1</i> )) |  |              |              |
|  | <b>Previous accreditation( if any)</b>                        | <b>First accreditation</b>  | No. of years accredited for                      |              |              |
| With effect from   |   |   |  |              |              |
| <b>Previous accreditation</b>  |   | No. of years accredited for   |  |              |              |
|  |   | With effect from  |  |              |              |

CAY: Current Academic Year

CAYm1: Current Academic Year minus 1= Current Assessment year

CAYm2: Current Academic Year minus 2= Current Assessment year minus 1

### Note: Consideration of Contractual Faculty means:

- All the faculty whether regular or contractual (except Part-Time), will be considered. The contractual faculty (doing away with the terminology of visiting/adjunct faculty, whatsoever) who have taught for 2 consecutive semesters in the corresponding academic year on full time basis shall be considered for the purpose of calculation in the Faculty Student Ratio. However, following will be ensured in case of contractual faculty:
  1. Shall have the AICTE prescribed qualifications and experience.
  2. Shall be appointed on full time basis and worked for consecutive two semesters during the particular academic year under consideration.
  3. Should have gone through an appropriate process of selection and the records of the same shall be made available to the visiting team during NBA visit

- *Faculty to be calculated Department wise as per the format given in SAR; Faculty appointment letters, time table, subject allocation file, salary statements and random interaction in person.*
- *No. of students calculation as mentioned in the SAR (please refer table under criterion 3.1)*
- *Faculty Qualification as per AICTE guidelines shall only be counted*

**Explicit observations about the program**

*(Please use additional sheets if necessary to elaborate)*

**Program title** \_\_\_\_\_

**Strengths:**

- 1. \_\_\_\_\_  
\_\_\_\_\_
- 2. \_\_\_\_\_  
\_\_\_\_\_
- 3. \_\_\_\_\_  
\_\_\_\_\_
- 4. \_\_\_\_\_  
\_\_\_\_\_
- 5. \_\_\_\_\_  
\_\_\_\_\_

**Weakness/Areas of improvement:**

- 1. \_\_\_\_\_  
\_\_\_\_\_
- 2. \_\_\_\_\_  
\_\_\_\_\_
- 3. \_\_\_\_\_  
\_\_\_\_\_
- 4. \_\_\_\_\_  
\_\_\_\_\_
- 5. \_\_\_\_\_  
\_\_\_\_\_

**Deficiencies:**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_

**Other Observations, if any:**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_

## **Information for Evaluation**

### **Award of Accreditation (TIER II (UG))**

1. **Accreditation for Six years will be accorded to a program on fulfilment of the following requirements:**
  - i. Program should score a minimum of 750 points in aggregate out of 1000 points with minimum score of 60 per cent in mandatory fields (i.e. criteria 4 to 6)
  - ii. Number of available Ph.D. in the department should be greater than or equal to 30 per cent of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
  - iii. The admissions in the UG program under consideration should be more than or equal to 50 per cent, averaged over three academic years (including lateral entry), i.e., Current Academic Year minus One (CAYm1), Current Academic Year minus Two (CAYm2) and Current Academic Year minus Three (CAYM3).
  - iv. Faculty Student Ratio in the department should be less than or equal to 1:20, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).
  - v. At least 2 Professors or 1 Professor and 1 Associate Professor on regular basis with Ph.D. degree should be available in the respective department for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
  - vi. HOD of the program under consideration possesses Ph.D. degree in the Current Academic Year (CAY).
  
2. **Accreditation for Three years will be accorded to a program on fulfilment of the following requirements:**
  - i. Program should score a minimum of 600 points with atleast 40 per cent marks in Criterion V (Faculty Information and Contributions).
  - ii. The admissions in the UG program under consideration should be more than or equal to 50 per cent, averaged over three academic years (including lateral entry), i.e., Current Academic Year minus One (CAYm1), Current Academic Year minus Two (CAYm2) and Current Academic Year minus Three (CAYM3).
  - iii. At least one Professor or one Associate Professor on regular basis with Ph.D. degree is available in the respective department for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
  - iv. The faculty student ratio in the department under consideration should be less than or equal to 1:25, averaged over three academic years i.e. Current Academic Year

(CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).

- v. Number of Ph.D. available in the department should be greater than or equal to 10 per cent of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

**No Accreditation of the program**

If the program fails to meet the criteria for award of accreditation for three years, it is awarded "Not Accredited" Status



**Department/Programme Specific Criteria:**

| <b>S.no.</b> | <b>Criteria</b>                                    | <b>Max. Marks</b> | <b>Marks Awarded</b> | <b>Remarks</b> |
|--------------|--|-------------------|----------------------|----------------|
| 1.           | Vision, Mission and Program Educational Objectives | 60                |                      |                |
| 2.           | Program Curriculum and Teaching-Learning Processes | 120               |                      |                |
| 3.           | Course Outcomes and Program Outcomes               | 120               |                      |                |
| 4.           | Students' Performance                              | 150               |                      |                |
| 5.           | Faculty Information and Contributions              | 200               |                      |                |
| 6.           | Facilities and Technical Support                   | 80                |                      |                |
| 7.           | Continuous Improvement                             | 50                |                      |                |
| <b>TOTAL</b> |  | <b>780</b>        |                      |                |

\_\_\_\_\_  
**Signature**  
**(Program Evaluator 1)**

\_\_\_\_\_  
**Signature**  
**(Program Evaluator 2)**

***Declaration of Conformity with evaluator's report by the Team Chair***

I agree with the observations of the program evaluators on each criterion.

Or  
I agree with most of the observations of the program evaluators. However, I have following comments to make on certain criteria:

| Criteria | Comments |
|----------|----------|
|          |          |
|          |          |
|          |          |
|          |          |
|          |          |
|          |          |
|          |          |
|          |          |
|          |          |
|          |          |

\_\_\_\_\_  
**Signature  
(Chairperson)**