

PART A

Evaluator's Visit Report

Undergraduate Engineering Program

Tier-II

Name of the Institution

Name of the Program

Visit Dates

Program Evaluator Summary

Overview

The Expert team of National Board of Accreditation (NBA) conducted a three day accreditation visit from _____ to _____

Pre visit meeting of the expert team was held on at _____ to exchange the respective findings with the evaluation team members, based on review of Self-Assessment Report (SAR) and the pre-visit evaluation reports.

During the visit, the visiting team met with Head of the Institution/Dean _____. The briefing on the institution was given by _____ and on the program was given by the

Faculty	<input type="checkbox"/>	Alumni	<input type="checkbox"/>
Employers	<input type="checkbox"/>	Parents	<input type="checkbox"/>
Staff members	<input type="checkbox"/>	Students	<input type="checkbox"/>

The Program Evaluation Team found that (general findings about the program to be mentioned)

Program Details

Name of the Program:					
Year of Commencement					
Student	Year	Sanctioned Intake	Actual Admitted (<i>without Lateral Entry</i>)		
	CAY (20__ - 20__)				
	CAY m1 (20__ - 20__)				
	CAY m2 (20__ - 20__)				
	Total Students in the Programme 1 st to Final Year				
	Average of CAY, CAYm1 and CAYm2				
Faculty (Attach a Copy of faculty list compared with Time Table)	Regular		CAY	CAYm1	CAYm2
		Professor			
		Associate professor			
	Contractual	Assistant professor			
		Professor			
		Associate professor			
	Contractual	Assistant professor			
		No. of PhD. available in the dept.			
		Student - Faculty ratio (average of CAY, CAYm1 and CAYm2 (<i>Refer criteria-5.1</i>))			
	Previous accreditation(if any)	First accreditation	No. of years accredited for		
			With effect from		
Previous accreditation		No. of years accredited for			
		With effect from			

CAY: Current Academic Year

CAYm1: Current Academic Year minus 1= Current Assessment year

CAYm2: Current Academic Year minus 2= Current Assessment year minus 1

Note: Consideration of Contractual Faculty means:

- All the faculty whether regular or contractual (except part-time or hourly based), will be considered. The contractual faculty appointed with any terminology whatsoever, who have taught for 2 consecutive semesters with or without break between the 2 semesters in corresponding academic year on full-time basis shall be considered for the purpose of calculation in the faculty student ratio. However, following will be ensured in case of contractual faculty:
 1. Shall have the AICTE prescribed qualifications and experience.
 2. Shall be appointed on full time basis and worked for consecutive two semesters with or without break between the 2 semesters during the particular academic year under consideration.
 3. Should have gone through an appropriate process of selection and the records of the same shall be made available to the visiting team during NBA visit

- *Faculty to be calculated Department wise as per the format given in SAR; Faculty appointment letters, time table, subject allocation file, salary statements and random interaction in person.*
- *No. of students calculation as mentioned in the SAR (please refer table under criterion 5.1)*
- *Faculty Qualification as per AICTE guidelines shall only be counted*

Explicit observations about the program

(Please use additional sheets if necessary to elaborate)

Program title _____

Strengths:

1. _____

2. _____

3. _____

4. _____

5. _____

Weakness/Areas of improvement:

1. _____

2. _____

3. _____

4. _____

5. _____

Deficiencies:

1. _____
2. _____
3. _____
4. _____
5. _____

Other Observations, if any:

1. _____
2. _____
3. _____
4. _____
5. _____

Information for Evaluation

Award of Accreditation (TIER II (UG))

1. Accreditation for Six years will be accorded to a program on fulfilment of the following requirements:

- i. Program should score a minimum of 750 points in aggregate out of 1000 points with minimum score of 60 per cent in mandatory fields (i.e. criteria 4 to 6)
- ii. Number of available Ph.D. in the department should be greater than or equal to 30 per cent of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
- iii. The admissions in the UG program under consideration should be more than or equal to 50 per cent, averaged over three academic years (including lateral entry), i.e., Current Academic Year minus One (CAYm1), Current Academic Year minus Two (CAYm2) and Current Academic Year minus Three (CAYM3).
- iv. Faculty Student Ratio in the department should be less than or equal to 1:20, averaged over three academic years i.e. Current Academic Year (CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).
- v. At least 2 Professors or 1 Professor and 1 Associate Professor on regular basis with Ph.D. degree should be available in the respective department for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
- vi. HOD of the program under consideration possesses Ph.D. degree in the Current Academic Year (CAY).

2. Accreditation for Three years will be accorded to a program on fulfilment of the following requirements:

- i. Program should score a minimum of 600 points with atleast 40 per cent marks in Criterion V (Faculty Information and Contributions).
- ii. The admissions in the UG program under consideration should be more than or equal to 50 per cent, averaged over three academic years (including lateral entry), i.e., Current Academic Year minus One (CAYm1), Current Academic Year minus Two (CAYm2) and Current Academic Year minus Three (CAYM3).
- iii. At least one Professor or one Associate Professor on regular basis with Ph.D. degree is available in the respective department for two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).
- iv. The faculty student ratio in the department under consideration should be less than or equal to 1:25, averaged over three academic years i.e. Current Academic Year

(CAY), Current Academic Year Minus One (CAYM1) and Current Academic Year Minus Two (CAYM2).

- v. Number of Ph.D. available in the department should be greater than or equal to 10 per cent of the required number of faculty, averaged over two academic years i.e. Current Academic Year (CAY) and Current Academic Year Minus One (CAYM1).

No Accreditation of the program

If the program fails to meet the criteria for award of accreditation for three years, it is awarded "Not Accredited" Status

Department/Programme Specific Criteria:

S.no.	Criteria	Max. Marks	Marks Awarded	Remarks
1.	Vision, Mission and Program Educational Objectives	60		
2.	Program Curriculum and Teaching-Learning Processes	120		
3.	Course Outcomes and Program Outcomes	120		
4.	Students' Performance	150		
5.	Faculty Information and Contributions	200		
6.	Facilities and Technical Support	80		
7.	Continuous Improvement	50		
TOTAL		780		

Signature
(Program Evaluator 1)

Signature
(Program Evaluator 2)

Declaration of Conformity with evaluator's report by the Team Chair

I agree with the observations of the program evaluators on each criterion.

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Or

I agree with most of the observations of the program evaluators. However, I have following comments to make on certain criteria:

Criteria	Comments

**Signature
(Chairperson)**