

Refund Policy

- a. Withdrawal of program(s) by the institution after payment of accreditation fee but before the constitution of the visiting team –**

In case an Institution requests for withdrawal of the program or programs applied by it after its application has been approved in NBA for further processing and the fee has been paid by the institution, 10% of the accreditation fee per program paid by the Institution shall be deducted while refunding the fee as per the request of the Institute.

Note: Applicable to the applications in old format where Pre-Qualifiers are not applicable.

- b. Closing /Disposing off the Application submitted by the institution due to the institution not responding to NBA's Communication:**

In case the application is closed after giving the institution concerned a final notice when it does not submit the pre-qualifiers/SAR/Visit dates even after the prescribed timelines are over and does not respond to the reminders sent by NBA, the 20% fee paid by the Institution concerned shall be deducted while refunding the Fee paid by it.

- c. Cancellation/Postponement of the visit of the Program(s) by the Institution after the expert team has been constituted**

If an Institute causes postponement of the visit after the expert team has already been constituted for the purpose, an additional fee of 25% of the applicable accreditation fee shall be required to be paid by the Institute before the visit is rescheduled. If an Institute causes cancellation of the visit after the expert team has already been constituted for the purpose, a cancellation fee of 25% would be deducted from the accreditation fee paid by the institution. However, the additional/cancellation fee of 25% shall be charged/deducted in those cases where some expenditure on bookings on travel/Hotel stay etc. of Expert Team Members has already been incurred by NBA before the visit is postponed/cancelled by the Institution.