

National Board of Accreditation
4th Floor, East Tower, NBCC Place, Pragati Vihar,
Bhisham Pitamah Marg, New Delhi-110003
Phone No. 011-24360620-22, Telefax: +91 1143084903
Website: www.nbaind.org

Tender for Disposal of Unserviceable and Obsolete Store Items of National Board of Accreditation, New Delhi

Notice Inviting Tender

Tenders are invited from authorized /registered e-Waste Recyclers/ Re-processors of e-waste registered with Central Pollution Control Board, Ministry of Environment & Forests, Govt. of India or with the Delhi Pollution Central Board (approved by Government of India/State Govt.) for disposal of unserviceable and obsolete items such as computers, printers, UPS & its peripherals, photocopiers, electronics / electrical items, etc. as mentioned in **Annexure-II** (package I, II and III) as per the time schedule given below:

Critical Date Sheet

Sl. No.	Description	Details
01	Available Items can be inspected at	National Board of Accreditation 4 th Floor, East Tower, NBCC Place, Pragati Vihar, Bhisham Pitamah Marg, New Delhi-110003
02	Cost of Tender document	Free
03	EMD	Rs. 10,000.00 (Rs. Ten thousand only)
04	Published Date	29 Nov., 2019
05	Bid Submission Start Date	06 Dec, 2019
06	Inspection of Items Date and Time	02 Dec, 2019 to 12 Dec., 2019 (Between 2:00 pm to 5:00 pm)
07	Bid Submission End Date	13 Dec., 2019 (4.00 pm)
08	Bid Opening Date	13 Dec., 2019 (4.30 pm)

The offers shall only be submitted in hard copy. Detailed tender documents are available on the NBA website at: www.nbaind.org and <http://eprocure.gov.in>. Tenderer/Contractors are advised to follow the instructions provided in the tender available at www.nbaind.org and Central Public Procurement Portal for e-procurement at <http://eprocure.gov.in/e-procure/app>. Bids will be opened as per date/time as mentioned in the Tender.

Dr. Anil Kumar Nassa
Member Secretary

Terms & Conditions

1. Complete Tender Document can be downloaded from the NBA website at www.nbaind.org or “<http://eprocure.gov.in/eprocure/app>” on dates specified above.
2. Bids are invited only from the registered firms dealing with E-waste & bids received from the firms other than registered will be summarily rejected. The tenderers/Authorized E-waste Recyclers shall have to submit the Authorization Certificate obtained from the Govt. of India/State Government in their own name/organization for collection/disposal of E-Waste items for Computers, Printers, UPS and its peripherals, Electrical/Electronics items, etc.
3. The interested firms dealing with E-waste may submit the tender in the prescribed proforma along with “Tender Acceptance Letter” Given in **Appendix III**. Tenders are to be submitted in print format. All the documents in support of eligibility criteria, etc. are to be submitted along with the Tender Documents. Tenders sent by any other mode will not be accepted.
4. **Earnest Money Deposit:** Earnest Money Deposit of Rs. 10,000/- (Rupees Ten thousand only) in the form of Demand Draft/Pay order/ Bankers’ Cheque drawn in favour of “National Board of Accreditation” payable at “New Delhi”. The EMD should remain valid for a period of 45 days beyond the final tender validity period. The firms registered with NSIC/ MSME are exempted from the payment of EMD as per the Government of India notification. Copy of valid certificate must be provided.
5. No interest shall be paid on the earnest money deposit.
6. **Financial Bid:** Financial Bid should be submitted in the prescribed format as per Annexure-I. Unstamped and /or unsigned bids will not be entertained.
7. The Bidders should quote their unconditional rates for whole package and not individually as per the enclosed prescribed Performa. Conditional bids shall not be entertained.
8. Bids should remain valid for acceptance for a period of 120 days from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.
9. The items /material to be disposed can be inspected during the office hours on days specified in the Critical Date Sheet. A list of the items to be disposed is available as **Annexure II**.
10. Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid EMD shall be forfeited.
11. **Evaluation of Bid:** The evaluation of bid will be done by a Tender Evaluation Committee (TEC) constituted for this purpose. The tender will be awarded package-wise to the firm who quote highest rate of a package and fulfills all the terms and Conditions of tender.

12. The inspection of material should be done carefully by the prospective bidders or their representatives in this office premises on the scheduled time mentioned in the critical date sheet. No further clarifications shall be given after the above inspection.
13. Materials should be removed by the highest acceptable responsive bidder (H-I) on “as is where is” basis within five days of receipt of order.
14. The successful bidder will be required to deposit the quoted amount within three days after receipt of the award letter from the NBA and remove the items/material at his own expense within a week after getting clearance from the NBA. The payment of the bid amount shall be made through Demand Draft in favour of Member Secretary, National Board of Accreditation, New Delhi.
15. Amount of EMD shall be returned after the condemned material is removed as per terms & conditions laid down.
16. Goods/material will be removed under the supervision of designated officer(s) of the NBA during working hours. The articles will not be allowed to be removed on holidays or after working hours. Materials will have to be removed within 5 days from the receipt of order. No extension in time will be given under ordinary circumstances. Delay, beyond the stipulated time, may entitle NBA to cancel the award/order and forfeit the EMD of the contractor.
17. The successful bidder shall have to take away all Condemned listed items and not selectively.
18. In case of delay in removing the materiel, a penalty of Rs. 500/- per day shall be imposed on the bidder. In case, the material is not removed within the prescribed time, the Earnest Money will be forfeited and any loss whatsoever occurring due to this will be recovered from the bidder.
19. No damage should be caused to the existing property of NBA while removing the auctioned articles from the site. Any loss/damage to NBA or injury or personal accident suffered by any person due to the negligence or action of the successful bidder or his authorized worker/supervisor will have to be indemnified by the successful Contractor.
20. All the bidders shall ensure compliance with the provisions contained in E-Waste (Management) Rules- 2016 and guidelines issued by the Govt. for disposal/recycling in an environment friendly manner and any other notifications notified thereafter by the Govt. Of India/State Govt./ Union Territory.
21. All questions, disputes or differences arising under and out of or in connection with the disposal of condemned items, shall be referred to sole arbitration by an arbitrator appointed under the provisions of Indian Arbitration Act by NBA.
22. NBA reserves the right to accept or reject any or all the tenders. The bidders may send his representation, addressed to the Member Secretary, NBA, New Delhi in case he feels that proper procurement process has not been followed and/or his

tender has been rejected wrongly.

23. **Documents on Eligibility Criteria:** The following documents are to be furnished by the vendor as per the tender document.

- i) Signed copy of Tender Acceptance Letter (Annexure III).
- ii) Signed copy of appropriate value of valid registration certificate and PAN No.
- iii) Signed copy of previous three years Income Tax, GST Registration Certificate.
- iv) Signed copy of the registration certificate from Central Pollution Control Board/ Delhi Pollution Control Committee/ Pollution Control Board/ Agency of a state Government.
- v) EMD of Rs. 10,000.00 in the form of Demand Draft/Pay order/ Bankers' Cheque drawn in favour of "National Board of Accreditation" payable at "New Delhi"

Annexure I

Proforma for Furnishing Bids for Purchase of Unserviceable / Obsolete Items (E-Waste Items) of NBA, New Delhi

Sl. No.	Particulars	
1	Name & Address of the Agency / Firm:	
2	Name of the Contact Person	
3	Telephone Numbers: (O):- (R):- (M):-	
4	PAN / TIN No.	
5	Details of EMD: D.D. / Pay Order No.:- Dated:- Amount:-	
6	Quotation: Amount in Rupees	
	Package	Amount Quoted in Rupees
	Package I	
	Package II	
	Package III	
	Total	
7	Whether copy of latest income tax Clearance is enclosed. : YES/NO	
8	Whether copy of E-waste authorization Certificate is enclosed: YES/NO	
9	Bid Validity: 30 days (after opening of bids)	

DECLARATION

I, _____, hereby certify that all the terms & conditions mentioned in the tender document are acceptable to me.

(Signature with Name & Stamp)

Package-I Information Technology and Telecommunication Equipment's

Sl. No.	Store Item	Date of Purchase	No. of Items
1	HP Thin Clients (Model no.- HP 5000 Series)	31.10.2011	50
2	Cannon 1/4000 printer	21.10.2011	1
3	Barcode Printer Model	24.1.2012	1
4	Sparsh 16 ch Network DVR Systems, Sparsh Camera with night vision	1.12.2011	1
5	Samsung Fax Machine	28.1.2011	1
6	HP Printer 1007	5.1.2011	5
7	Hitachi Projector	23.3.2011	1
8	Samsung Digital Fax multifunctional machine model	15.6.2011 & 17.06.2011	2
9	ZK Software T4 Finger print system	11.8.2011	1
10	Cannon Document scanner	15.1.2013	1
11	Samsung Fax Machine	16.6.2010	1
12	Scanjet HPSJ-8270	3.1.2011	1
13	Hard Disk 1TB (1pcs), Microsoft Combo DT2000 wireless (2pcs)	27.6.2013	3
14	Exchange roller Kit	26.8.2013	1
15	Panasonic Cordless Phone	18.9.2013	1
16	Panasonic ID Coller	28.3.2014	2
17	C51 Beetal Black	21.08.2016	4
18	Telephone System	28.01.2010	1
19	Telephone System	28.1.2010	1
20	Panasonic ID Coller (landline phone)	17.4.2014	1
21	Samsung Galaxy Mobile Phone-Model-No. A7	20.8.2015	1
22	16ch DVR (NRO-1601), BNC Connector , Installation charger	28.10.2017	1
23	CC TV with CHDVR	4.6.2012	6
24	CCTV Camera	27.1.2014	2
25	CCTV Camera	04.08.2016	1
26	Samsung Mobile Phone-Model no. C61112	30.4.2010	1
27	Samsung Galaxy Mobile Phone-Model no. DUOS S6102	18.4.2012	1
28	Samsung Mobile Phone -Model no. GT- I 9300	7.2.2014	1

Package-II Consumer Electrical and Electronics

Sl. No.	Store Item	Date of Purchase	No. of Items
1	Blue Star Hot & Cold water Dispensor	30.11.2016	2
2	Hiitachi AC with Stablizar 5KW	31.5.2011	7
3	Hitachi Split AC with stablizer	27.6.2012	1
4	Hitachi AC 1.5 ton	30.5.2013	1
5	Radiotor	16.12.2010	2
6	Paper Shreddar	25.3.2014	1
7	Projector Ceiling Mount and motorized Projector with remote	30.03.2011	1
8	Stablizer for AC	30.05.2012	6
9	Hand Dryer	23.10.2015/ 26.10.2015	2
10	Blue Star Split AC	07.08.2014	1
11	Voltas AC 1.5 ton	1.8.2013	1
12	Blue Star Split AC	7.8.2014	1

Package-III Miscellaneous Items

Sl. No.	Store Item	Date of Purchase	No. of Items
1	Godrej High/Mid Back Chairs	18.3.2011	25

Tender Acceptance Letter
(To be given on Company Letter Head)

Member Secretary

National Board of Accreditation
4th Floor, East Tower, NBCC Place, Pragati Vihar
Bhisham Pitamah Marg, New Delhi-110003

Sub: Acceptance of Terms & Conditions Tender for Award of Contract for Disposal of Unserviceable and Obsolete Store Items of National Board of Accreditation, New Delhi

Tender Reference No:

Name of Tender: Contract for Disposal of Unserviceable and Obsolete Store Items of NBA,
New Delhi

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned "Tender/Work" from the web site(s) namely, "Contract for Disposal of Unserviceable and Obsolete Store Items of NBA, New Delhi" as per your advertisement, given in the above-mentioned website(s).
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. ___ to (including all documents like annexure(s). schedule(s), etc.) which form part of the contract agreement and I/we shall abide by the terms / conditions /clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too have all been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of the above-mentioned tender document(s) / corrigendum(s) in its totally / entirely.
5. In case any provisions of this tender are found violated. then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,
(Signature of the Bidder, with Official Seal)