

Guidelines:

1. Faculty Norms:

- a. The faculty to be counted as regular faculty in the respective year, if the faculty has joined before or on 31st August of the same year and continued till 30th April of the subsequent year.
- b. The contractual faculty (doing away with the terminology of visiting/adjunct faculty, whatsoever) who have taught for 2 consecutive semesters in the corresponding academic year on full time basis shall be considered for the purpose of calculation in the Student Faculty Ratio.
- c. The PhD faculty count requirement shall be calculated on the pro-rotta basis – with at least 75% to be part of the regular faculty, and the remaining being part of the contractual* faculty, if any. *(Only those who have taught for consecutive 2 semesters on full time basis)
- d. The available and required number of PhD. in the department would be calculated on the average basis for the previous two academic years including the current academic year.
- e. The available and required number of PhD. in the department shall be truncated to its nearest lower integer.
- f. If a member of regular or contractual faculty is designated as lecturer, even though holding an M.Tech degree, the same will not be count against the faculty requirements.
- g. In the disciplines like MBA or PGDM or specialized areas like Biotechnology, all the qualifications relevant and purposeful to those disciplines need to be considered, in addition to the M.Tech/MBA/PGDM degrees.
- h. There is no age limit to the consideration for the emeritus faculty as long as they are physically fit to take classes and engage with students, and are employed on a full time basis.
- i. Academic year is considered from July to June.
- j. If the SAR is submitted before 30th September, then the CAY shall be the previous academic year and if the SAR is submitted after 30th September, then the CAY shall be the running academic year for the purpose of data consideration and calculations.

CAY: Current Academic Year

CAYm1: Current Academic Year minus 1 = Current Assessment Year

CAYm2: Current Academic Year minus 2 = Current Assessment Year minus 1

The year mentioned in the documents is exemplary; institute has to consider the academic years as per the definition of CAY given in the document and according to the prevailing year.

2. The Student Faculty Ratio considered by NBA:

1. **UG Engineering Programs (Tier I & Tier II):-** 25:1 for the Accreditation of 3 years and 15:1 for the Accreditation of 6 years.
2. **PG Engineering Programs:** 20:1 for the Accreditation of 3 years.
3. **Diploma Engineering Programs:** 30:1 for the Accreditation of 3 years
4. **PG Management Programs:** 25:1 for the Accreditation of 3 years and 15:1 for the Accreditation of 6 years.
5. **UG Pharmacy:** 20:1 for the Accreditation of 3 years and 15:1 for the Accreditation of 6 years.